

CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

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**OFFICE OF THE EXECUTIVE DIRECTOR**

Date: February 24, 2005 05-0006

To: All Individuals and Groups Interested in the Activities of the California Commission on Teacher Credentialing

From: Dr. Sam W. Swofford, Executive Director

Subject: Changes As a Result of the New Computer System

The Commission on Teacher Credentialing is currently at the end of a three and a half year process of developing and implementing the Credential Automation System Enterprise (CASE). This system will replace the current database system that collects and stores all of the information related to the Commission's mandated credentialing functions. This project was initiated because the current system is inadequate in response to current functional and informational needs of the Commission. CASE will be implemented on February 28, 2005 and it will include changes in the following areas:

Credential Documents – The front and back of all credential documents including credentials, letters of academic eligibility and credential waivers will be printed portrait rather than landscape. The credential subject(s) will be printed followed by the associated authorization(s). Please see the attached sample.

Certificate of Clearance – There will now be text on the Certificates of Clearance that states the document will expire five years after the valid date.

Credential Enclosures – Renewal forms are the only documents the Commission will now enclose with the credentials, for example professional growth renewal forms. Credential information leaflets will no longer be enclosed with the documents. A new web page is being developed where credential holders can check renewal codes on the web and be able to review the credential information leaflets that are associated with the specific renewal code. This web page will be available on March 4, 2005.

On-Line Credential Lookup – With the implementation of CASE all credential and application history is stored in one data base and can be viewed online via the secure lookup web page. The public lookup will continue to only display valid credentials. The on-line lookup is anticipated to be available on March 14, 2005.

If you have further questions about the these changes, please contact Information Services toll-free at (888) 921-2682 between 12 noon and 4:45 pm weekdays or by e-mail at credentials@ctc.ca.gov.



State of California

Commission on Teacher Credentialing

issues this document to

NAME HERE

DOCUMENT NUMBER:

059687133

DOCUMENT TITLE:

Professional Clear Multiple Subject Teaching Credential

VALID:

12/20/2004 to 08/01/2008

SUBJECT(S) AND AUTHORIZATION(S):

General Subjects (Examination)

(R2M) This credential authorizes the holder to teach all subjects in a self-contained class and, as a self-contained classroom teacher, to team teach or to regroup students across classrooms, in grades twelve and below, including preschool, and in classes organized primarily for adults. In addition, this credential authorizes the holder to teach core classes consisting of two or more subjects to the same group of students in grades five through eight, and to teach any of the core subjects he or she is teaching to a single group of students in the same grade level as the core for less than fifty percent of his or her work day.

SUPPLEMENTARY SUBJECT(S) AND AUTHORIZATION(S):

English

(R2B) This credential authorizes the holder to teach single-subject-matter (departmentalized) courses within the field of the supplementary authorization named above in grades nine and below.

EMPHASIS:

Crosscultural, Language & Academic Development Emphasis

(R2CL) This credential authorizes the holder to provide the following services to limited-English-proficient pupils: (1) instruction for English language development in grades twelve and below, including preschool, and in classes organized primarily for adults; and (2) specially designed content instruction delivered in English in multiple-subject-matter (self-contained) classes, or single-subject-matter (departmentalized) courses as authorized by any supplementary authorization listed above. This crosscultural, language and academic development authorization also covers classes authorized by other valid, non-emergency credentials held, as specified in Education Code Section 44253.3.

RENEWAL CODE(S):

(R21) For each five-year renewal of this credential, the holder must complete a minimum of 150 clock hours of planned and approved professional growth activities and one-half of one year of experience as specified in "The California Professional Growth Manual".

SPECIFIC INFORMATION REGARDING THESE REQUIREMENTS CAN BE OBTAINED FROM THE COMMISSION'S WEBSITE AT WWW.CTC.CA.GOV

Arnold Schwarzenegger
Governor, State of California

Lawrence H. Madkins
Chairman, Commission on Teacher Credentialing

Dr. Sam W. Swofford
Executive Director, Commission on Teacher Credentialing

*****NO FURTHER ENTRIES*****

RESPONSIBILITY FOR COMPLETION OF REQUIREMENTS AND CHANGE OF ADDRESS

As the holder of this credential, certificate, or permit, you are responsible for completing all renewal requirements explained on the reverse and submitting your application, fee, and verification of the completion of those requirements within one year prior to the expiration date of this document. Also, if you have a change of address, please notify the Commission office at P.O. Box 944270, Sacramento, CA 94244-2700 or credentials@ctc.ca.gov <<mailto:credential@ctc.ca.gov>>.

NOTICE OF DUTY TO REPORT CHILD ABUSE

As the holder of a credential, certificate, or permit which authorizes you to work with, observe, or have knowledge of children as part of your official duties, you are required to report every instance of child abuse which becomes known to you or which you are reasonably suspect to have occurred to a child with whom you have professional contact. You must report your observations to a Child Protective Agency immediately, or as soon as practicably possible, by telephone and send a written report to the Child Protective Agency within 36 hours after you become aware of the abuse of the child. Your duty to report is individual, and no supervisor or administrator may impede or inhibit your duty to report, although you may also report to your supervisor or administrator. Your failure to report instances of child abuse known or reasonably suspected to you is a misdemeanor, punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000) or by both. **Reference: California Penal Code Section 11166.5.**

AUTHORIZATION AND ASSIGNMENT

The authorization of this credential is printed on the front. Your employer may assign you on that authorization or under provision of the Education Code or Title 5 Regulations, requires your consent. It is your responsibility to understand the provision of the law under which you have been assigned. If you are misassigned, it your responsibility to attempt to remedy the situation. After you have exhausted all local remedies for correcting the misassignment, if you are still employed in a position not covered by your credential or an applicable section of the Education Code or Title 5 Regulations, you must notify the County Superintendent of Schools in writing of the misassignment. The County Superintendent has fifteen days to advise you about the legality of your assignment. As long as you have attempted to solve the problem, you are not subject to sanctions.